



APPLICATION FOR TEMPORARY PERMIT TO OPERATE FIRE DEPARTMENT

Newport Beach Fire Department Life Safety Services
100 Civic Center Drive, Newport Beach, CA 92660
(949) 644-3106 Fax (949) 644-3120

Permit valid once stamped and
signed by Fire Department
representative.

APPLICANT INFORMATION IF BUSINESS		APPLICANT INFORMATION IF NON-BUSINESS	
Business Name:		Applicant Name:	
Phone:		Address:	
Email:		Email:	
Contact Name:		Contact Name:	
EVENT INFORMATION			
Event Name:			
Event Address:			
Event Date:	Event Time:	No of Attendees :	
SPECIAL EVENT PERMIT INFORMATION			
<i>(A site plan is required for all permits, except candle permits. Fee applies to each individual Permit as marked below)</i>			
<input type="checkbox"/> Christmas Tree Lot ▶ Site plan required showing location of tent or canopy ▶ Indicate the locations of: No Smoking Signs, Fire Extinguishers and Illuminated Exit signs			
SPECIAL EVENT FEES			
<input type="checkbox"/> \$142.00 - Per Individual Permit as marked above, (inspection fee included if during weekday normal business hours). <input type="checkbox"/> \$159.00 - Inspection during contiguous normal business hours (1 hour minimum): Inspection during non-contiguous normal business hours, weekend or holiday, (2 hour minimum)			
FIRE ADMINISTRATION ONLY			
<input type="checkbox"/> Special Conditions of Permit Apply, ** (See Attached)			
Invoice No: FS5400		Customer No:	

Rates changed per new Master Fee Schedule adopted by Resolution No. 2015-76 on September 22, 2015.

Note: Effective Fire Permits are not transferable. If business sold, or if quantities or processes change, a new Permit is required.